

# Appendix E – Edit Comment Codes and Descriptions

---

## Introduction

This section provides a table illustrating the various edit codes used in the COD Process and their related comments. The information is grouped by the Common Record blocks with the following column headings:

- **Edit Type/Error Code** - this column lists the edit error code and one of the three edit types. They are:
  - **C Correction** – The system automatically corrects the data and sends a response to the entity that submitted the record indicating that a correction took place, the element corrected, the original value, and the corrected value. This only applies to Pell Grant data.
  - **W Warning** – The system continues processing and sends a response to the entity that submitted the record indicating a warning, the warning type and the relevant element.
  - **R Reject** – The system continues processing and sends a response to the entity that submitted the record indicating the reject, the reject reason(s) and the relevant element(s).

- **Message** – this column gives an explanation of the prescribed edit condition. This message is returned with the Response Block.
- **Condition** – this column provides a description of the situation that caused the edit, the action taken to resolve it, and/or the notification message sent to the school identifying the potential error.
- **How to Fix Record** – this column explains what the user must do to resolve the mistaken condition.

At the end of the block-specific edits are general edits which could be returned in any block's Response Block. These are numbered 993-998.

#### Document Information/ Entity Information Edits

DOCUMENT INFORMATION/ENTITY INFORMATION EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 003	Duplicate Document (Batch) ID	Document ID has been previously submitted..	Review batch to determine if duplicate. If not, resubmit with unique batch number.
R 004	Entity ID Not Found On Participant File	The Entity ID submitted does not match any existing Entity ID on file at COD.	Verify your Entity ID. For further clarification, if needed, call your Customer Service Representative.
R 006	Document Create Date Greater Than Current System Date	The date indicated in DateTime in the Document ID is greater than the current system date at COD.	Correct Document (Batch) ID Create Date Time and resubmit.
R 007	No Detail Records In Document	The Document (Batch) contained no detail records, cannot be processed.	Resubmit Document (Batch) with detail records.
W 008	Reported Number of Students Does Not Equal Detail Count	The reported Total Number of Students reported in the Document Information Block does not equal the total number of students in the document (batch).	No action required.
R 010	Phase-in Schools cannot submit Common Record Documents	A Source Entity that is not a Full Participant in the Common Origination and Disbursement Process has submitted a Common Record	You must resubmit data using the appropriate record layout for Phase-in Schools  See appropriate Technical Reference for record layouts.
W 090	Reported Amount of Disbursement Does Not Equal Amount of Detail Records	The 'Total Amount Reported' in the Entity Block does not equal the amount (sum of disbursements) of detail records for the program for the award year.  (Pell Only)	Compare the individual disbursement amount to the Total Amount Reported. Update if appropriate and resubmit.

## Person Edits

PERSON EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 011	No eligible SSN, DOB, and Last Name Combination Match On CPS For Student	The Student Identifier -- current SSN, current Date of Birth, and current Last Name (first two characters) combination reported on the Common Record cannot be found on the CPS.	Review SSN, Date of Birth, and Last Name combination reported in the Common Record to the same data elements on the student's ISIR. If any of these identifiers do not match, resubmit with the corrected data. If the data on the ISIR is incorrect, the student must submit a corrected FAFSA. Once a corrected FAFSA is processed by CPS, resubmit the Common Record for this student.
W 012	No Eligible SSN, DOB, and Last Name Combination Match Found On CPS For Student; Record Pending	A correction or change was submitted and the Student Identifier -- current SSN, current Date of Birth, and current Last Name (first two characters) combination reported in the Common Record cannot be found on CPS, this record is pending a valid match.  COD will continue to attempt a match for three days. If no match occurs during that time, a reject will be sent.	Review the SSN, Date of Birth, and Last Name combination reported in the Common Record to the same data elements on the student's ISIR. If any of these identifiers do not match, resubmit with the corrected data. If identifiers are correct as submitted, await confirmation of a match with CPS. A record can remain pending for three days awaiting confirmation of a match.
R 013	Citizenship Status Indicator for the PLUS Borrower is not eligible	PLUS borrower's citizenship is not "1" for U.S. citizen or "2" for eligible non-citizen. (PLUS Only)	If this data is correct, the PLUS borrower is not eligible for a PLUS loan. If this data is incorrect, update and resubmit.
R 014	Citizenship Status Indicator for PLUS student is not eligible	Student's citizenship is not "1" for U.S. citizen or "2" for eligible non-citizen. (PLUS Only)	If this data is correct, the PLUS borrower is not eligible for a loan. If this data is incorrect, update and resubmit.
R 016	PLUS Borrower and Student Cannot be the Same Person	The PLUS borrower has the same SSN as the student associated with this PLUS loan. (PLUS Only)	Verify the SSN of the parent borrower and the student. Update records appropriately and resubmit.
R 017	PLUS Endorser and Student Cannot Be The Same Person	The PLUS Endorser has the same SSN as the student associated with this PLUS loan. (PLUS Only)	Verify the SSN of the endorser and the student. Update records appropriately and resubmit.
R 020	First Name and Last Name Blank	First and Last names are both blank.	Submit first name, last name or both.

PERSON EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 021	Address is Incomplete	<p>This edit ensures that - At least one valid and complete Address is on file for a specific Person Block. All three components of the an Address are required; Address 1 and when applicable Address 2, City and Zip Code. This edit checks</p> <ol style="list-style-type: none"> <li>1) that Address 1, City, State and Zip Code are not all blank</li> <li>2) Zip code is all zeros or not numeric</li> <li>3) If Zip Code is populated and State is blank</li> <li>4) State Code is not blank and is not CN, MX or FC and Zip Code is blank</li> <li>5) State is an invalid value.</li> </ol> <p>For Permanent Address, if the data submitted meets any of these conditions reject the record.</p> <p>For Temporary Address, if the data submitted meets any of these conditions, a warning will be set.</p> <p>If All fields of the Permanent Address are BLANK (Address 1, City, State and Zip Code) pull data from Abbreviated Applicant File"</p>	If rejected, update and resubmit address information.

## Award Information Edits

AWARD INFORMATION EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 001	Invalid Destination Mailbox ID	Occurs if the Entity ID is invalid or not assigned to send Pell/ Direct Loan/ campus-based data from the school.	Resubmit using the appropriate Destination Mailbox ID.
C/R 023	Incorrect Low Tuition & Fees Code/ Correction Applied	<p>The COA as reported by the school (either in the record or as previously reported) is greater than the low tuition threshold or the student's EFC is greater than the Low Tuition and Fees minimum amount for the award year.</p> <p>If the school has chosen to have COD correct its records, COD sets to blank.</p> <p>(Pell Only)</p>	Review the COA and EFC and confirm. If correct, no action required. If incorrect, update and resubmit.
R 024	Reported CPS Transaction Number Does Not Match CPS	Transaction number reported for this student is not on file at the CPS.	Review the Reported Transaction Number and ensure that you have an ISIR record on file for the student with that transaction number. If incorrect, update the Reported Transaction Number and resubmit.
R 025	Duplicate Match on CPS	The Person Identifier – current SSN, current Date of Birth, current Last Name (first two characters), and transaction number reported in the Common Record has two or more matches on CPS	Go to the COD website and review the CPS matches for this person. Select the correct transaction.
C/R 026	Incorrect Secondary EFC Used / Correction Applied	<p>Ensures the reported Secondary EFC Used Indicator is valid. The valid values are O, S, and Blank. O is only valid if the value currently on the COD system is S. If the school has chosen to have COD correct its records and an invalid value is submitted, COD will correct to the value currently on the COD system or to blank.</p> <p>(Pell Only)</p>	<p>Review the field for the correct value and resubmit.</p> <p>Ensure the value is S if you are using the Secondary EFC; or O if you originally reported you were using the Secondary EFC and are now using the Original EFC.</p>

AWARD INFORMATION EDITS													
Edit Type/ Error Code	Message	Condition	How to Fix Record										
C/R 027	Incorrect Payment Methodology/ Correction Applied	<p>If ANY of the following are true:</p> <p>AC - Academic Calendar PM - Payment Methodology ◇ - Not equal to</p> <p>AC = 1 and PM ◇ 3 or 5 AC = 2, 3 or 4 and PM = 4 AC = 6 and PM ◇ 4 AC = 5 and PM = 5</p> <p>If the school has chosen to have COD correct its records and the submitted value is a change and Accepted PM is valid with current AC then COD will set to previously accepted value. Otherwise, if Accepted AC = 1, 2, 3 or 4, COD will set Accepted PM to 3. Otherwise, COD will set Accepted PM to 4.</p> <p>(Pell Only)</p>	Review the field for the correct value and resubmit										
C/R 028	Incorrect Academic Calendar/ Correction Applied	<p>The academic calendar (AC) dictates which Payment Methodology can be accepted. Used in award amount validation. The following changes in Academic Calendar indicate need to change Payment Methodology.</p> <table><tr><td><u>From</u></td><td><u>To</u></td></tr><tr><td>1</td><td>to 2, 3, 4, or 5</td></tr><tr><td>2, 3, or 4</td><td>to 1 or 5</td></tr><tr><td>5</td><td>to 2, 3, 4, or 6</td></tr><tr><td>6</td><td>to 1 or 5</td></tr></table> <p>If the school has chosen to have COD correct its records and If AC invalid or BLANK, then set accepted value to previous value or If Attending Pell ID default AC populated, then set accepted value to default. ELSE If Reporting Pell ID default AC populated, then set accepted value to default. ELSE If Payment Methodology = 4, then set accepted value to 5. ELSE set accepted value to 3. (Pell Only)</p>	<u>From</u>	<u>To</u>	1	to 2, 3, 4, or 5	2, 3, or 4	to 1 or 5	5	to 2, 3, 4, or 6	6	to 1 or 5	<p>Review the field for the appropriate value and re-submit.</p> <p>Ensure the value is either Blank if Award Type is not equal to Pell or correct to:</p> <ul style="list-style-type: none"><li>(1) if you measure academic progress in Credit Hours – non-standard terms;</li><li>(2) if you measure academic progress in Credit Hours – standard terms of quarters;</li><li>(3) if you measure academic progress in Credit Hours – standard terms of semesters;</li><li>(4) if you measure academic progress in Credit Hours – standard terms of trimesters;</li><li>(5) if you measure academic progress in Clock hours;</li><li>(6) if you measure academic progress in Credit Hours without terms</li></ul>
<u>From</u>	<u>To</u>												
1	to 2, 3, 4, or 5												
2, 3, or 4	to 1 or 5												
5	to 2, 3, 4, or 6												
6	to 1 or 5												
C/R 029	Invalid Weeks of Instructional Time in Program’s Definition of Academic Year/Correction Applied	<p>Reported Payment Methodology is 2, 3, 4 or 5 and the Weeks of Instructional Time Used in Program’s Definition of Academic Year is not in the valid range (30 – 78).</p> <p>The Reported Payment Methodology is 1 and the Weeks of Instructional Time Used in Program’s Definition of Academic Year is not BLANK. (Pell Only)</p>	Verify that the Payment Methodology and Academic Calendar are correct. Correct the Payment Methodology, Academic Calendar and/or Weeks of Instructional Time and resubmit.										

AWARD INFORMATION EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 030	Invalid Weeks of Instructional Time used to Calculate Payment	<p>Reported Payment Methodology is 1 and Weeks of Instructional Time Used to Calculate Payment is not BLANK.</p> <p>Payment Methodology is 2 and Weeks of Instructional Time Used to Calculate Payment is not in the valid range (00 – 29).</p> <p>Payment Methodology is 3, 4 or 5 and Weeks of Instructional Time Used to Calculate Payment is not between 0000 and the value of Weeks of Instructional Time used to Calculate Payment. (Pell Only)</p>	Verify that the Payment Methodology and Academic Calendar are correct. Correct the Payment Methodology, Academic Calendar and/or Weeks of Instructional Time and resubmit.
C/R 031	Invalid Credit or Clock Hours in program's definition of academic year	<p>Academic Calendar is 1, 2, 3 or 4 and Credit or Clock Hours in Program's Definition of Academic Year is not BLANK.</p> <p>Academic Calendar is 5 and Credit or Clock Hours in Program's Definition of Academic Year is not in valid range (900 – 3120).</p> <p>If Academic Calendar is 6 and Credit or Clock Hours in Program's Definition of Academic Year is not in valid range (24 – 100). (Pell Only)</p>	Verify that the Payment Methodology and Academic Calendar are correct and our assumption is correct. If this is correct, no further action is necessary. If it is not correct, update the Payment Methodology and Academic Calendar and Cr/Clock Hours and resubmit.
C/R 032	Invalid Credit or Clock Hours in all payment periods expected to complete this school year	<p>Academic Calendar is 1, 2, 3 or 4 and Credit or Clock Hours in this Student's Program of Study's Academic Year is not BLANK.</p> <p>Academic Calendar is 5 or 6 and Credit or Clock Hours in this Student's Program of Study Academic Year is not between 0000 and the value of Credit or Clock Hours in Program's Definition of Academic Year. (Pell Only)</p>	Verify that the Payment Methodology and Academic Calendar are correct. If it is not correct, update the Payment Methodology and Academic Calendar and/or Credit/Clock Hours and resubmit.

## Award Edits

AWARD EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 002	Reporting Entity ID is not eligible to report.	Reporting School Entity ID is not eligible to report.	Resubmit using appropriate reporting school entity ID.
R 033	Duplicate Award ID	This Award ID is already established under a different student identifier.  (Direct Loan only)	Create a new Award ID for this borrower.
R 034	Attending School Entity Identifier has no relationship with the Reporting School Entity Identifier	The Attending School Entity Identifier in the Award Block has no established relationship to the Reporting School Entity Identifier in the Entity Block.	Verify the Attended Entity ID and the Reporting Entity ID. If incorrect, update and resubmit.
R 035	Inconsistent Award Information Data	Award Type listed in Award ID does not match Award Type in the Award Block and/or Award Year listed in Award ID does not match Award Year in Award Information Block.	Review the Award Type and Award Year fields to ensure they are the same as the values in the Award ID. Correct the necessary field(s) and resubmit.
W 036	PLUS Credit Decision Status is not accepted for this PLUS award	No credit decision has been accepted for this award.  (PLUS Only)	PLUS Credit Decision Status for this award is pending. Once a credit decision is received, a response will be sent.
R 038	Student Not Pell Eligible	Award type listed is Pell and student is not Pell eligible according to CPS record.  (Pell Only)	Review student's ISIR for Pell eligibility. If student is eligible, review transaction number reported. If incorrect, update and resubmit.
R 039	Incorrect Award Amount	Award Amount exceeds the maximum annual limit: DL Sub – Grade Level = 0 or 1 Max = 2625 Grade Level = 2 Max 3500 Grade Level = 3,4,5 Max = 5500 Grade Level >= 6 Max = 8500  DL Unsub - Grade Level = 0 or 1 Max = 6625 Grade Level = 2 Max 7500 Grade Level = 3,4,5 Max = 10500 Grade Level >= 6 Max = 18500  If Additional Unsubsidized Loan for Health Profession Programs (formerly HEAL eligible) = Y, Grade Level = 4,5 Max = 27167 Grade Level >= 6 Max = 45167  PLUS - 0-99999.99  Pell – refer to the Pell Calculations Table in Appendix H	Review the maximum annual limit for this award. If appropriate, update this field and resubmit.



AWARD EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
W 040	Changed Award Amount Is Less Than Total Disbursements	Award amount cannot be less than the sum of the accepted funded disbursements.  (Pell only)	Reduce disbursement amounts to correspond with the funded disbursements and resubmit.  If an adjustment is not received within 30 days, COD will process a decrease.
R 041	Changed Award Amount Is Less Than Total Disbursements	Award amount cannot be less than the sum of the accepted funded disbursements.  (Direct Loan only)	Review Award Amount and funded disbursements. Update and resubmit.  If you are attempting to decrease the loan, you must make adjustments to the disbursements that have already been processed.
R 042	New Award Type Submitted with a Zero Award Amount	For an initial submission for this award type, the award amount is not greater than zero.	Enter an Award Amount and resubmit.
R 043	New Award Amount or Award Increase Received After End Of Processing Year and Institution Has Not Been Granted Administrative Relief (Pell)/ Extended Processing (DL)	A new or increased award amount or was submitted after the processing deadline for the award year and the school has not been granted administrative relief/ extended processing.  If ALL of the following are true:  -- The Received Date is greater than the Award Year Processing Cycle End Date -- The school has not been granted administrative relief/ extended processing or an audit adjustment. -- An award for this student identifier is currently not in COD or the Award amount is an increase to the amount in COD.	To disburse after the deadline of the award year, your school must seek either Administrative Relief for Pell or Extended Processing for Direct Loan.  Contact your Customer Service Representative if your school has been granted either Administrative Relief or Extended Processing or if you want to apply for either of these extensions.
R 044	Incorrect Flag For Additional Unsubsidized Eligibility for Health Profession Programs (formerly HEAL eligible)	Additional Unsubsidized Eligibility for Health Profession Programs value is "Y" and school does not have Health Profession Programs OR Additional Unsubsidized Eligibility for Health Profession Programs value is "Y" and the student's grade level code is not 4, 5, 6, or 7 (graduate student).	Review the record and ensure you are providing the correct value for the Additional Unsubsidized Eligibility for Health Professions flag. If your school is eligible to use this flag, ensure the student's grade level is reported as greater than 3 and resubmit.  If grade level is correct and you are eligible to use this flag, please contact your Customer Service Representative.
R 045	Incorrect Award Dates	Difference between Award Begin Date and Award End Date is greater than 12 months OR Award Begin Date is after the Award End Date OR Award Begin Date and Award End Date is not equal to or within the student's academic year dates.	Review the record and ensure the Award Begin and End Dates are accurate. If incorrect, update and resubmit.

AWARD EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 046	Incorrect Academic Year Dates	Academic Year Start Date is after the Academic Year End Date OR Academic year is greater than 12 months	Review the record and ensure the Academic Year Begin (Start) and End Dates are accurate. If incorrect, update and resubmit.
R 047	Academic Year Dates Already Linked to MPN	Academic Year Start Date cannot be changed because a Direct Loan is already linked to an MPN based on specific academic year dates.	Academic Year Begin (Start) Date cannot be changed on this loan since it is linked to a MPN based on the existing Academic Year Begin (Start) and End Dates.  If the academic year dates are incorrect, you must obtain a new promissory note and process a new loan with the correct academic year dates.
R 091	PLUS Loan Has a Denied Credit Decision, Award Amount Cannot Be Increased	PLUS loan has a denied credit decision, award amount cannot be increased until credit check results have been resolved.  (Direct Loan, PLUS only)	Award amount cannot be increased for this PLUS loan until an accepted credit decision is renewed for this loan.  Resolve with borrower to determine if an endorser of credit decision override is being pursued.
R 092	No Further Awards Can Be Accepted For This Borrower, Person Is Deceased	No further awards can be accepted for this borrower. The Direct Loan Servicing Center has notified COD that this person is deceased.	Award cannot be accepted as the borrower is deceased. Verify this award has the correct last name, SSN, and birth date.
R 100	Sender does not have reporting permission for the school identified in the Reporting School Entity ID	Source Entity ID does not have reporting permission for the school identified in the Reporting School Entity ID	Verify your School Entity ID.  For further clarification, if needed, call your Customer Service Representative.
W 101	The Reporting School Entity ID is listed as ineligible upon receipt of batch.	Reporting School is currently listed as ineligible on the file with PEPS/COD	No action required.

# Disbursement Information Edits

DISBURSEMENT INFORMATION EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 048	School is Ineligible	Edit checks to ensure that a. School is eligible to participate in the Title IV programs b. If school is requesting Pell Grant funds, school is eligible to participate in the Pell Grant program. c. If school is requesting Direct Loan funds, school is eligible to participate in the Direct Loan program, is open and not undergoing an ownership change.	Review your Attend School Entity Identifier to ensure it is correct and that you are eligible to participate in the program for which you are submitting records and/or requesting funds. If incorrect, update and resubmit.
R 049	Disbursement Date Is More Than 120 Days After the Original Disbursement Date	Adjusted Disbursement Date is not within 120 days of original Disbursement Date.  (Direct Loan only)	Review your adjusted disbursement date in conjunction with your original disbursement date. If incorrect, update and resubmit.
R 050	Disbursement Date Outside Allowable Window	Disbursement date is more than 10 days prior to the award begin date or greater than 90 days after the award end date.  (Direct Loan only)	Review your award dates and your disbursement dates. If incorrect, update and resubmit.
R 051	Disbursement Date With Payment Trigger Set to Yes Outside of Allowable Window	Payment Trigger Flag is Yes and disbursement date is outside of allowable window.  Pell Allowable Window: Funds First (Advanced Pay) = 30 calendar days Records First = 7 calendar days Reimbursement = 0 days Heightened Cash Monitoring = 0 days  Direct Loan Allowable Window: Funds First (Advance Pay) = 7 calendar days Records First = 7 calendar days Reimbursement = 0 days Heightened Cash Monitoring = 0 days	Review your Payment Trigger Flag and submit a release based on the disbursement date and your school's allowable disbursement window.
R 052	First Funded Disbursement Date Must Be the Earliest	Subsequent Disbursement Date is not after the Disbursement Date of the first disbursement (Either disbursement number 01 or the disbursement with the first disbursement flag).  (Direct Loan only)	Review the disbursement dates of the subsequent disbursement and the first disbursement. If incorrect, update and resubmit.
R 053	Disbursement Date Cannot Be Blank On Sequence Number 01	The Disbursement Date is not populated on disbursement sequence number 01.	Resubmit disbursement number 01 with a disbursement date.

DISBURSEMENT INFORMATION EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
W 054	Disbursement Date Within 7 Days or Passed, Payment Trigger Set To "N"	A record has been submitted with the payment trigger flag set to "N" but the disbursement date is within the 7 calendar day window or has passed.	Review record to determine if a payment trigger flag of "Y" is appropriate. This record will not be considered an actual disbursement until a payment trigger flag of "Y" is received. If you intended this to be an actual disbursement, update the payment trigger flag and resubmit.
W 055	Disbursement Information Received 30 Days or more after Date of Disbursement	Disbursement Information was received and processed by COD more than 30 days later than the Disbursement Date reported on the record.	No action required.
R 056	Sequence Number Not In Sequential Order	Sequence Number is not one higher than the last previously accepted transaction for this disbursement.	Review disbursement transactions and disbursement sequence numbers for this disbursement and resubmit all transactions not yet accepted by COD in the proper order.
R 057	A change/ adjustment to a Disbursement Date and Disbursement Amount were submitted on the same transaction. Adjustment to Disbursement Amount has been rejected.	A change to Disbursement Date and an adjustment to a Disbursement Amount were made at the same time, i.e. in the same transaction with the same Sequence Number for the same Disbursement Number after the Disbursement has been funded.	The change to the Disbursement Date is accepted but the change to the disbursement amount is rejected.  Resubmit the adjustment to the Disbursement Amount with a new Sequence Number.
R 058	Duplicate Disbursement Information On File	The reported Disbursement Number, Sequence Number, and Payment Trigger Flag are already on file with COD.	No action is required.  If you are attempting to make a change, resubmit with a higher sequence number.
W 059	Duplicate Adjustment Information on File	The Disbursement Number, Disbursement Amount(s), Disbursement Date, and Payment Trigger Flag are already on file with COD for this Disbursement Adjustment.	No action required.  If you are attempting to make a change, update and resubmit.
R 060	Insufficient Number of Disbursements Based on School Type	Disbursement Amount equals the Total Net Loan Amount and the school does not meet special condition status.  Special condition status includes "Experimental Site Schools" and schools with a less than 10 percent cohort default rate for the last three consecutive cohort years or less than 5% cohort default rate and the student is enrolled in a study abroad program. Only schools meeting special condition status are allowed to make one disbursement. A minimum of two disbursements is required for all other schools.  (Direct Loan only)	Since your school does not meet special condition status, you must disburse a loan in two or more disbursements and the disbursement amount (net disbursement) cannot equal the total net loan amount.  Update the disbursement amount for this record and resubmit. If you believe your school does meet special condition status, call your Customer Service Representative.
R 061	Only One Disbursement Allowed for Students with a Verification Status of "W"	You can only make one disbursement for a student with a Verification Status of "W."  (Pell Grant only)	You must perform verification on this student's application data. Once verification has been performed, update the verification status to "V" and resubmit.

DISBURSEMENT INFORMATION EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 062	Disbursement Amount(s) Is Less Than Or Equal to Zero for Disbursement Sequence Number 01	Disbursement Amounts (Gross and Net) are not populated or less than zero for disbursement sequence number 01.	Resubmit disbursement sequence number 01 with a disbursement amount greater than zero.
C/R 063	Incorrect Net Disbursement Amount	<p>Disbursement amount(s) are not equal to COD's calculated amount</p> <p>For DL:</p> <ul style="list-style-type: none"> <li>a. The Net Disbursement Amount is calculated using the following steps (+ or - \$1 tolerance): <ul style="list-style-type: none"> <li>Step 1: Calculate the Combined Fee/Interest Rebate Percentage by subtracting the Interest Rebate Percentage from the Loan Fee Percentage</li> <li>Step 2: Calculate the Combined Fee/Interest Rebate Amount by multiplying the Gross Amount by the Combined Fee/Interest Rebate Percentage (go out 3 decimal places) and truncating the result</li> <li>Step 3: Calculate the Net Amount by subtracting the Combined Fee/Interest Rebate Amount from the Gross Amount</li> <li>Step 4: Calculate the Loan Fee Amount by multiplying the Gross Amount by the Loan Fee Percentage (go out to 3 decimal places) and truncating the result</li> <li>Step 5: Calculate the Interest Rebate Amount by subtracting the Loan Fee Amount from the Gross Amount and then subtracting the result from the Net Amount.</li> </ul> </li> <li>b. Payment Trigger set to "Y" and Disbursement Amount exceeds annual loan limit across schools. See common record for loan limit criteria.</li> </ul> <p>For Pell: The sum of the disbursements exceeds the Award Amount --OR-- The reported Disbursement Amount exceeds 100% of the student's Total Eligibility Used and the student is already in a POP situation involving two or more schools.</p>	Verify your disbursement calculations based on the award type. Resubmit if appropriate.

DISBURSEMENT INFORMATION EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
C/R 064	Disbursement Amount > 50% of award with Verification Status of "W"	<p>ALL of the following are true: The Verification Status is W on the award AND Disbursement Amount is &gt;50% of the Scheduled Award Amount</p> <p>If the school has chosen to have COD correct its records, COD will set the Accepted Disbursement Amount to the lesser of either the Origination Award Amount or 50% of the Schedule Award Amount (Pell only)</p>	Review disbursement amount and verification status or assumption made. If incorrect, update and resubmit.
W 065	Insufficient Decrease in the Disbursement amount. Disbursement is expected for Amount of the Negative Pending	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> <li>The Award has an "Over Paid" status</li> <li>The Disbursement Amount Adjustment is for a decrease and</li> <li>The decrease in the Disbursement Amount is &lt; the Negative Pending Disbursement Amount</li> </ul> <p>Update the Negative Pending Amount with the reported decrease in the Disbursement Amount</p> <p>(Pell only)</p>	No action required.
R 066	Award is in "Overpaid" status. Disbursement Increase cannot be accepted"	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> <li>School is Advance Funded or Just in Time (JIT)</li> <li>Award is in "Overpaid" Status</li> <li>A 'Disbursement Amount' that would increase the sum of the accepted Disbursements to an Amount greater than the 'Award Amount'</li> </ul> <p>The 'Attended Entity ID' is Eligible</p> <p>(Pell Only)</p>	
R 067	Incorrect Disbursement Gross Amount	<p>Sum of all the gross Disbursement Amounts is greater than the Award Amount.</p> <p>(Direct Loan Only)</p>	Review the gross disbursement amount for each disbursement number and compare to the award amount (Loan Amount Approved). Update record where appropriate and resubmit.

DISBURSEMENT INFORMATION EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
W 068	Potential Overaward Project- Notice Sent Separately	Two or more Pell disbursements for a student have been received from two or more schools and all of the following are true:  Disbursement is not rejected AND Other Pell awards exist for the student at different Attended School Entity ID's for the current Award Year AND Total amount disbursed for any of the other Pell awards is greater than zero AND Total of the Percentage Used is greater than 100.00 (plus tolerance.)  (Pell only)	Review guidance contained in separate notice.
W 069	Potential Concurrent Enrollment - Notice Sent Separately	Two or more Pell disbursements for a student have been received from two or more schools and all of the following are true:  Other Pell awards exist for the student at different Attended School Entity ID's for the current Award Year AND Total amount disbursed for the student for any of the other Pell awards is greater than zero AND Enrollment dates for the student are within 30 days of one another.  (Pell only)	Review guidance contained in separate notice.
W 070	Payment Trigger is Blank	Data in the disbursement block has been received but the payment trigger is not populated.	When the Payment Trigger is blank, COD records the Payment Trigger as "N." If the payment trigger should be "N", no further action is necessary. If you want this record to be considered an actual disbursement, update the payment trigger flag to "Y" and resubmit.

DISBURSEMENT INFORMATION EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 071	New Disbursement, Increase, or Payment Trigger to “Y” Received After End Of Processing Year and Institution Has Not Been Granted Administrative Relief (Pell)/Extended Processing (DL)	<p>A new disbursement, an increase, or a payment trigger set to “Y” was submitted after the processing deadline for the award year and the school has not been granted administrative relief/ extended processing.</p> <p>Other than in the case of an increase as a result of a student that had been blocked (POP) prior to the deadline, new disbursements and increases to existing disbursements are only permitted for schools that have been granted administrative relief/ extended processing or an audit adjustment</p>	<p>To disburse after the deadline of the award year, your school must seek either Administrative Relief for Pell or Extended Processing for Direct Loan.</p> <p>Contact your CSR if your school has been granted either Administrative Relief or Extended Processing or if you want to apply for either of these extensions.</p>
R 072	Incomplete Disbursement Amounts	<p>If the disbursement sequence number is 01 or greater, and any of the disbursement amounts (gross amount, loan fee amount, interest rebate amount, or net amount) are populated, then all four amounts must be present.</p> <p>(Direct Loan only)</p>	Resubmit record with all disbursement amounts populated.
R 073	Insufficient information with payment trigger set to “Y”	<p>A record has been submitted with the payment trigger flag set to “Y” but there is insufficient data on file.</p> <p>See Common Record Layout for fields required prior to setting the payment trigger flag to “Y”.</p>	Review the record in conjunction with the Common Record Layout. Resubmit with all required data elements populated.
R 074	Incorrect Adjustment to Payment Trigger	Payment trigger adjusted to “N” after disbursement became an actual disbursement.	<p>No action required.</p> <p>Payment trigger cannot be changed to “N” after disbursement becomes an actual disbursement. If you are attempting to cancel a disbursement, you must send an adjustment to the disbursement amount.</p>
R 075	Multiple First Disbursement Flags	<p>More than one disbursement was submitted to COD with a first disbursement flag of “F” for this loan in the same cycle.</p> <p>(Direct Loan only)</p>	Review disbursements and resubmit record with only one disbursement flagged as the first disbursement.
R 076	First Disbursement Flag Changed More Than Twice	<p>First disbursement flag can be changed a maximum of two times before requiring Department of Education’s approval</p> <p>(Direct Loan only)</p>	Contact your Customer Service Representative for the procedures on how to obtain the Department of Education’s approval to change the first disbursement flag more than two times.
R 077	Incorrect Disbursement Loan Fee Amount	<p>Disbursement fee amount does not equal COD’s calculated Loan Fee Amount. (+ or - \$1 tolerance.)</p> <p>(Direct Loan only)</p>	Review Disbursement Loan Fee Amount calculation. Resubmit record with corrected disbursement amounts.



DISBURSEMENT INFORMATION EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 078	Incorrect Disbursement Rebate Amount	Up-Front Interest Rebate amount does not equal COD's calculated Up-Front Interest Rebate Amount, (+ or - \$1 tolerance.), for this disbursement. (Direct Loan only)	Review Disbursement Loan Fee Amount calculation. Resubmit record with corrected disbursement amounts.
R 079	Payment Period Start Date Not In Eligible Range	The school is ineligible and the payment period start date does not fall within the range of eligibility.  (Pell only)	Review the payment period start date reported. If incorrect, update and resubmit.  If correct, you are not eligible to receive Pell Grant funds for this student. No further action required.
R 080	No Accepted PLUS Credit Decision Status	The payment trigger is set to "Y" and there is no approved PLUS Credit Decision Status on file for this loan.  An approved PLUS Credit Decision Status must be obtained for a PLUS borrower prior to disbursement.  (PLUS only)	Resubmit payment trigger of "Y" after an approved credit decision is obtained for this PLUS borrower.
R 081	No Promissory Note on File	The payment trigger is set to "Y", there is no Master Promissory Note or PLUS Promissory Note on file for this loan, and the school is required to have an MPN/ PLUS Promissory on file at COD prior to disbursement.  (Direct Loan only)	Resubmit payment trigger of "Y" after you receive a response record indicating that an accepted MPN/ PLUS Promissory Note is on file at COD for this loan.
R 082	Field Cannot Be Modified	Non-modifiable field.	Attempted to change a field that cannot be modified. No action required.
R 083	Case Management Office (CMO) Rejected This Student For Inadequate/ Missing Eligibility Documentation/ Information	CMO rejected this student for inadequate/missing eligibility documentation / information.  (Reimbursement and HCM II Schools only)	Contact your reimbursement analyst for additional information about correcting this record.
R 084	CMO Rejected This Student For Inadequate/ Missing Fiscal Documentation/ Information	CMO rejected this student for inadequate/missing eligibility documentation / information.  (Reimbursement and HCM II Schools only)	Contact your reimbursement analyst for additional information about correcting this record.
R 085	CMO Rejected This Student For Inadequate/ Missing Award or Disbursing Documentation/ Information	CMO rejected this student for inadequate/missing eligibility documentation / information.  (Reimbursement and HCM II Schools only)	Contact your reimbursement analyst for additional information about correcting this record.
R 086	CMO Rejected This Student For Not Meeting Reporting Requirements	CMO rejected this student for inadequate/missing eligibility documentation / information.  (Reimbursement and HCM II Schools only)	Contact your reimbursement analyst for additional information about correcting this record.

DISBURSEMENT INFORMATION EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 087	CMO Rejected This Student For Failure To Comply With Requirements	CMO rejected this student for inadequate/missing eligibility documentation / information.  (Reimbursement and HCM II Schools only)	Contact your reimbursement analyst for additional information about correcting this record.
R 088	CMO Rejected This Student For Inadequate or Missing Documentation	CMO rejected this student for inadequate/missing eligibility documentation / information.  (Reimbursement and HCM II Schools only)	Contact your reimbursement analyst for additional information about correcting this record.
R 089	Invalid Disbursement Due to Pending Bankruptcy	Invalid disbursement transaction. The disbursement date is after the receipt of a pending bankruptcy notification.  (Direct Loan only)	No further disbursements can be made on this loan.
R 093	Invalid Disbursement Sequence Number	Invalid disbursement sequence number must be 01-65.  (Direct Loan only)	Verify disbursement sequence number and resubmit.
R 094	Invalid Disbursement Due to a Loan Discharge Notification for an Unauthorized Signature/Unauthorized Payment	Invalid disbursement transaction. The disbursement date is after receipt of loan discharge notification due to an unauthorized signature/unauthorized payment.  (Direct Loan only)	No further disbursements can be made on this loan.
R 095	Invalid Disbursement, Person is Deceased	Invalid disbursement transaction. The disbursement date is after the receipt of a loan discharge	No further disbursements can be made on this loan.
R 096	Total Disbursed Amount cannot be greater than the lesser of the Award Amount of the Award Amount Requested.	The sum of all disbursement amounts for a PLUS loan cannot exceed the lesser of the Award Amount or the Award Amount Requested.	Review the total disbursement amount for this loan in conjunction with the Award Amount Requested.  Update and resubmit disbursement.

## General Edits

GENERAL EDITS			
Edit Type/ Error Code	Message	Condition	How to Fix Record
R 998	Invalid Format	The content submitted did not conform to the valid format outlined in the Common Record Schema.  The content has not been loaded to COD.	Review the Format and Valid Values cell corresponding to the rejected tag. Update data accordingly and resubmit.
W 997	Invalid Format; Correction Applied	The content submitted did not conform to the valid format outlined in the Common Record Schema.  Correction applied.	Correction applied. No action required.
R 996	Invalid Value	The content submitted did not conform to valid values outlined in the Common Record Schema.  The content has not been loaded to COD.	Review the Format and Valid Values cell corresponding to the rejected tag. Update data accordingly and resubmit.
W 995	Invalid Value; Correction Applied	The content submitted did not conform to valid values outlined in the Common Record Schema.	Correction applied. No action required.
R 994	Missing Value	Content was not submitted for a required field.	Review the Format and Valid Values cell corresponding to the rejected tag. Update data accordingly and resubmit.
W 993	Missing Value; Correction Applied	Content was not submitted for a required field.	No action required. Correction applied.
R 992	Field cannot be modified.	Non-modifiable field.	This data element cannot be changed.  No action required.